



Dear Fundraiser:

Thank you for your interest in Posto 22's **Food for Funds** fundraiser program. We will give your organization a 10% donation on food purchases determined from collected guest checks of participating members. Those dining on your behalf do not have to make any special reservations or arrangements, they simply dine at Posto 22, in New Rochelle, on the selected nights during the pre-determined time frame and keep a copy of their guest checks for reimbursement. Someone from the participating organization collects the guest checks and submits them to us for reimbursement.

To get started, you need to decide on a time frame. Monday through Thursday evenings are available. Typically, organizations implement the program for 60 to 90 days to start.

Once you have decided on a day(s), time frame and location, please email the following information:

1. Name of the group you are trying to raise funds for-
2. Contact name and phone number-
3. Mailing address-
4. Start and stop date of fundraiser(you can run this as long as you would like, the only days that are excluded are Friday, Saturday & Sunday)-
5. How you will be collecting your receipts-
6. To whom the check will be payable-
7. Tax ID-

I will also use this information to create a flier that you can use to help spread the word of your fundraiser.

Please let me know if you have any questions.

Thanks!
Marilyn DePaola
Posto 22
22 Division Street
New, Rochelle, NY
914-632-8066
Aveateryposto22@aol.com

FOOD FOR FUNDS

- **YOUR FUNDRAISER MUST BE SCHEDULED IN ADVANCE WITH OUR MARKETING DEPARTMENT.**
- **GROUP MEMBERS, THEIR FRIENDS, NEIGHBORS, ETC. CAN DINE ON THEIR DESIGNATED EVENINGS AT OUR RESTAURANT AS OFTEN AS THEY WISH DURING THE FUNDRAISING PERIOD. DESIGNATED DAYS CAN BE MONDAY-THURSDAY, ANY TIME OF THE YEAR. FRIDAY, SATURDAY & SUNDAY ARE EXCLUDED. TO GO IS INCLUDED.**
- **AT THE END OF THE MEAL, GROUP MEMBERS ASK THEIR SERVER FOR A COPY OF THEIR GUEST CHECK(NOT THE CHARGE RECEIPT). ONLY ONE ADDITIONAL GUEST CHECK CAN BE PROVIDED PER VISIT.**
- **YOUR GROUP OR ORGANIZATION MUST COLLECT THE COPIES OF THE GUEST CHECKS FROM ITS GROUP MEMBERS.**
- **POSTO 22 WILL DONATE 10% OF THE FOOD AND NON-ALCOHOLIC BEVERAGES PURCHASED. THIS 10% DONATION CANNOT APPLY TO SALES TAX, ALCOHOLIC BEVERAGES, OR TO ANY GUEST CHECK THAT RECEIVES ANY OTHER TYPE OF DISCOUNT, COUPON OFFER, OR PROMOTION.**
- **GROUP MEMBERS MAY NOT SOLICIT RECEIPTS FROM OTHER DINERS, EITHER INSIDE OR OUTSIDE THE RESTAURANT, OR BY STANDING IN FRONT OF THE RESTAURANT, IN THE PARKING LOT OR BY GOING TABLE TO TABLE.**
- **GROUP MEMBERS BRING(OR MAIL) THE COPIES OF THEIR GUEST CHECKS TO YOUR ORGANIZATION FOR COLLECTION. AT THE END OF THE FUNDRAISING PERIOD, TOTAL UP THE FOOD SALES FROM ALL THE ELIGIBLE POSTO 22 GUEST CHECKS, MULTIPLY 10% AND SUBMIT ALL THE GUEST CHECKS ALONG WITH YOUR CALCULATIONS TO US. THERE IS NO LIMIT ON HOW MUCH YOUR ORGANIZATION CAN EARN.**

THE 10% DONATION AMOUNT IS TO BE DERIVED FROM BUSINESS THAT HAS BEEN GENERATED THROUGH YOUR ORGANIZATION'S EFFORTS. THEREFORE, IT IS ACCEPTABLE FOR ANYBODY TO DINE AT POSTO 22 AND FORWARD THEIR GUEST CHECKS TO YOUR ORGANIZATION. SO, GET THE WORD OUT TO YOUR ENTIRE COMMUNITY!